

MINUTES

**Regional Intergovernmental Council
Quarterly Meeting
September 13, 2018; 12:00 P. M.
West Virginia Regional Technology Park**

Members Present:

Jeri Adkins, Private Sector Representative
Mayor Janet Armentrout, City of Chesapeake
Damron Bradshaw, Private Sector Representative
Anne Cavalier, Private Sector Representative
Mayor David Fletcher, Town of Belle
Mayor William Jones, Town of Poca
Perry Keller, Private Sector Representative
John Luoni, Kanawha County Citizen Representative
Mayor Paul D. Melton, Town of Buffalo
S. K. Miller, Private Sector Representative
Kris Mitchell, Boone County Citizen Representative
Heather Raines, Private Sector Representative
Lee Roberts, Private Sector Representative
Commissioner Andy Skidmore, Putnam County Commission
Mayor Jay Snodgrass, City of Marmet
Mark Stolle, Putnam County Citizen Representative
Dennis Strawn, City of Charleston Citizen Representative
Joy Underwood, Private Sector Representative

The Regional Intergovernmental Council met on September 13, 2018 in the Hendrickson Conference Center at the West Virginia Regional Technology Park in South Charleston. Chairman Cavalier declared a quorum per registration.

I. Guest Speaker

Chairman Cavalier introduced the guest speaker, Janet Young Spry, Partnership Specialist with the U.S. Census Bureau. Ms. Spry spoke about the 2020 Census and encouraged the attendees to take time now to prepare their communities for the 2020 Census because the results are important for our state and local governments. Ms. Spry explained how the Decennial Census-derived statistics help determine how many seats West Virginia will have in the United States House of Representatives and how that will play a part in the restructuring of our local voting precincts. Ms. Spry also explained how federal funding is allocated to state and local governments based on the Decennial Census-derived statistics, therefore it is very important for the local governments to form Complete Count Committees and task forces to ensure that they get an accurate count for their municipality.

II. Call to Order

Chairman Cavalier called the meeting to order, followed by the Pledge of Allegiance.

III. Pledge of Allegiance

IV. Executive Director's Report

Colt Sandoro, Executive Director, gave a summary of projects and updates for the past quarter:

Community Development

- In the Town of Clay, construction has begun on the Blue Knob Waterline Extension and is at 20% completion
- The Manila Ridge Waterline Extension in Putnam County will be bid by the end of the year and construction will begin in early spring
- The Prenter Waterline Extension in Boone County will be bid by the end of the year and construction will begin in early spring
- Community Development Block Grant (CDBG) Awards are anticipated in January

Transportation

- The RIC staff continues to work on the Kanawha-Putnam Bike & Pedestrian Plan, the Public Engagement Stage which included outreach at festivals and fairs and a Bike Rodeo in Putnam County is now complete
- The RIC staff has been working on the Air Quality Conformity Analysis as a required amendment to the Kanawha-Putnam 2045 Regional Transportation Plan
- Introduction of staff member, Sam Richardson, Transportation Planner

New Mayors

- Mayor Cam Clendenin, Town of Eleanor
- Mayor David Fletcher, Town of Belle

V. Approval of Minutes

Chairman Cavalier presented the June 14, 2018 Meeting Minutes for approval.

A MOTION WAS MADE BY DAMRON BRADSHAW TO APPROVE THE MEETING MINUTES. THE MOTION WAS SECONDED BY DENNIS STRAWN AND WAS CARRIED.

VI. Treasurer's Report

A. Financial Report

Amy Talbert, Deputy Executive Director, presented the Financial Report as of July 31, 2018 for approval.

A MOTION WAS MADE BY LEE ROBERTS TO APPROVE THE FINANCIAL REPORT. THE MOTION WAS SECONDED BY KRIS MITCHELL AND WAS CARRIED.

B. Update Regarding FY 2018 Financial Audit

Amy Talbert, Deputy Executive Director, presented the update regarding the FY 2018 Financial Audit and the letter from BrownEdwards.

VII. Transportation

A. Kanawha – Putnam 2045 Regional Transportation Plan Addendum 2

Kara Greathouse, Planning Director, presented the Kanawha – Putnam 2045 Regional Transportation Plan Addendum 2 for approval.

A MOTION WAS MADE BY JAY SNODGRASS TO APPROVE THE KANAWHA – PUTNAM 2045 REGIONAL TRANSPORTATION PLAN ADDENDUM 2. THE MOTION WAS SECONDED BY DENNIS STRAWN AND WAS CARRIED.

B. Transportation Improvement Program (TIP) Amendments

Kara Greathouse, Planning Director, presented the amendments to the FY 2018-2021 Transportation Improvement Program (TIP) for approval.

A MOTION WAS MADE BY DAMRON BRADSHAW TO APPROVE THE TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENTS. THE MOTION WAS SECONDED BY JAY SNODGRASS AND WAS CARRIED.

VIII. Staff Report

There were no staff reports.

IX. Adjournment

A MOTION WAS MADE BY LEE ROBERTS TO ADJOURN THE MEETING. THE MOTION WAS SECONDED BY JAY SNODGRASS AND WAS CARRIED. THE MEETING ADJOURNED AT 12:53 P.M.